



Cabinet Agenda

Wyre Borough Council
Date of Publication: 18 June 2019
Please ask for : Duncan Jowitt
Democratic Services and Councillor
Development Officer
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**Cabinet meeting on Wednesday, 26 June 2019 at 5.00 pm
in the Council Chamber, Civic Centre, Poulton-Le-Fylde**

1. Apologies for absence

2. Declarations of interest

Members will disclose any pecuniary and any other significant interests they may have in relation to the matters to be considered at this meeting.

3. Confirmation of minutes

(Pages 1 - 2)

To confirm as a correct record the minutes of the previous meeting of Cabinet.

4. Public questions

To receive and respond to any questions from members of the public.

Public questions can be delivered in writing to Democratic Services or sent by email to: democratic.services@wyre.gov.uk. Public questions for this meeting must be received by noon on Thursday 20 June 2019. Questioners should provide their name and address and indicate to which Cabinet member the question is to be directed.

The total period of time allocated for public questions will not normally exceed 30 minutes.

5. Public Conveniences Task Group - Final Report

(Pages 3 - 26)

Report of the Chairman of the Public Conveniences Task Group and Service Director Performance and Innovation

6. Exercise Equipment - Garstang Leisure Centre

(Pages 27 - 30)

Report of the Health and Community Engagement Portfolio Holder and Service Director Health and Wellbeing

7. Refuse Collection Vehicle Procurement Update

(Pages 31 - 34)

Report of the Resources Portfolio Holder and Service Director People and Places.



Cabinet Minutes

The minutes of the Cabinet meeting of Wyre Borough Council held on Wednesday, 24 April 2019 at the Committee Room 2, Civic Centre, Poulton-Le-Fylde.

Cabinet members present:

Councillor David Henderson, Leader of the Council
Councillor Alan Vincent, Deputy Leader and Resources Portfolio Holder
Councillor Roger Berry, Neighbourhood Services and Community Safety Portfolio Holder
Councillor Lynne Bowen, Leisure, Health and Community Engagement Portfolio Holder
Councillor Simon Bridge JP, Street Scene, Parks and Open Spaces Portfolio Holder
Councillor Michael Vincent, Planning and Economic Development Portfolio Holder

Apologies for absence:

None

Other councillors present:

None

Officers present:

Garry Payne, Chief Executive
Mark Billington, Service Director People and Places
Mark Broadhurst, Service Director Health and Wellbeing
Marianne Hesketh, Service Director Performance and Innovation
Duncan Jowitt, Democratic Services and Councillor Development Officer
Emma Keany, Democratic Services Officer

No members of the public or press attended the meeting.

CAB.54 Declarations of interest

None.

CAB.55 Confirmation of minutes

The minutes of the Cabinet meeting of 27 March 2019 were approved as a correct record.

CAB.56 Public questions

None

CAB.57 Forest of Bowland Area of Outstanding Natural Beauty Management Plan 2019- 2024

The Planning and Economic Development Portfolio Holder, Leisure, Health and Community Engagement Portfolio Holder and Chief Executive requested approval of the revised Forest of Bowland Area of Outstanding Natural Beauty (AONB) Management Plan 2019 – 2024.

Decision

Cabinet agreed that the Forest of Bowland Management Plan 2019 - 2024 be adopted and delegated powers to the Head of Planning Services to agree any amendments arising from the final recommendations in the Environmental Report and minor editorial amendments and corrections to the Management Plan prior to publication.

The meeting started at 5.00 pm and finished at 5.02 pm.

Date of Publication: 25 April 2019

Options considered but rejected

Any alternative options that were considered but rejected, in addition to the reasons for the recommendations that were made, are included in the full reports.

When will these decisions be implemented?

All decisions will be put into effect five working days from the date of publication, unless a decision is “called-in” by any three members of the council within that period.



Report of:	Meeting	Date
Councillor Emma Ellison, Chairman of the Public Conveniences Task Group and Marianne Hesketh, Service Director Performance and Innovation	Cabinet	26 June 2019

Public Conveniences Task Group – final report
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1. Purpose of report

1.1 To report the work of the Public Conveniences task group to the Cabinet.

2. Outcomes

2.1 That the provision of public conveniences across the borough is appropriate and sustainable in the future.

3. Recommendations

3.1 That the current number and location of public conveniences in the borough be maintained.

3.2 That, while recognising the excellent performance of Danfo, all options for continuing the provision of public conveniences be explored in good time before the expiry of the current contract in 2022.

3.3 That the fee for using public conveniences be increased from 20p to 30p (fees inclusive of VAT) borough-wide, subject to a review of the cost and process by which the coin mechanisms can be updated.

3.4 That the facility to use a radar key be withdrawn with all users being required to pay a fee for use.

3.5 That options for making cashless payments be explored and introduced gradually.

- 3.6** That the introduction of additional Changing Places facilities be considered, in Fleetwood to complement the beach wheelchair initiative, and in Cleveleys.
- 3.7** That the task group commends the decision taken by the Neighbourhood Services and Community Safety Portfolio Holder, published on 21 March 2019, to explore the provision of toilet, water and sluicing facilities at the Central Car Park, Fleetwood.
- 3.8** That the following options for additional toilet facilities be explored:
- 1) In Cabus Ward on the A6, subject to discussions with Lancashire County Council, Cabus Parish Council and other interested parties, and
 - 2) Between Cleveleys (Café Cove) and Rossall Point.
- 3.9** That options to use wall or similar space at public conveniences for promotions, campaigns, displays and advertising be explored.

4. Background

- 4.1** Wyre has public conveniences at twenty different locations across the borough, the number and location being broadly commensurate with need.
- 4.2** A review of public conveniences that was undertaken in 2005 recommended that the service be externalised, leading to a 15-year contract with Danfo that is due to expire in 2022. As a result of the 2005 review it was agreed to close the public toilets at six locations, although those at Cleveleys bus station, which were initially closed, were re-opened following capital expenditure by the council in 2012.
- 4.3** In anticipation of the end of the contract with Danfo in 2022, which does not include a renewal clause, members agreed to review the current service provision.

5. Key issues and proposals

- 5.1** The toilets are generally clean and well maintained. The contract with Danfo has been very positive since it began in 2007. Danfo have been efficient and responsive; they are not complacent about current performance, always seeking to take steps to improve the service to the public. In the task group's opinion, the company should be commended for that.
- 5.2** The 20p fee has been in place since 2007. Many other local authorities, including local neighbours, have increased their fee and the task group concluded that this would be an appropriate action to take.

- 5.3** There is compelling evidence that the use of radar keys for people with disabilities to access public conveniences is not working. Radar keys are widely available at low cost and frequently abused.
- 5.4** It is recognised that we are moving towards an increasingly cashless society, with fewer people routinely carrying cash, and the provision of public conveniences should reflect that. Cashless facilities could begin to be introduced in the busier units, making access to public toilets more straightforward for many people, whilst maintaining the availability of facilities for people who continue to use cash.
- 5.5** The borough already has two Changing Places facilities, in Poulton and Garstang respectively. The task group found evidence and strong opinion in support of developing more such facilities. Many people with disabilities decide on where and whether they can visit, depending upon where appropriate facilities are available. The popular Wyre coast in particular, which attracts many visitors, would benefit from the provision of a Changing Places unit.
- 5.6** A sluice toilet successfully operates in St Annes, within the neighbouring borough of Fylde, benefitting visitors with camper vans. Members were also aware of the motorhome trial that was undertaken at Central Car Park, Fleetwood, following a Cabinet decision taken on 12 July 2017, and of the subsequent Portfolio Holder decision published on 21 March 2019 regarding further work on the provision of toilet, water and sluicing facilities in Fleetwood. This initiative is supported by the task group.
- 5.7** Evidence was provided to the task group that two laybys on the A6 were frequently being used as stopping points by passing trucks, causing a potential environmental health hazard, there being no toilet facilities available. It is recognised, however, that the land is not owned by Wyre Council, so the council does not have the ability to resolve the issue on its own.
- 5.8** Town and Parish Councils and community groups were consulted and made the point, amongst others, that the council might consider options for the provision of additional toilet facilities in areas that experience heavier footfall. Particular reference was made to the stretch of walkway along the sea wall between Cleveleys, at Café Cove, and Rossall Point, a significant distance without a toilet.
- 5.9** There are many examples around the country, a number involving Danfo Ltd., where public convenience units have been used to deliver campaigns (e.g. mental health, domestic violence) and provide advertising or creative space, using both internal and external walls. The task group was supportive of adopting this principle in relation to suitable facilities in the borough.

Financial and legal implications	
Finance	<p>The provision of additional facilities would have cost implications, as would the introduction of door mechanisms to facilitate cashless payments. These are not explored in detail in this report.</p> <p>The option to increase fees from 20p to 30p (inclusive of VAT) could be a method of providing some funding for the above investment and a business case would need to be explored.</p> <p>The recommendation for sluicing facilities in Fleetwood is already covered by the Portfolio Holder's decision published on 21 March 2019 and is being taken forward separately.</p>
Legal	<p>The proposal for an additional facility to be considered on the A6 in Cabus Ward would require land ownership to be clarified before any further steps were taken.</p>

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	✓
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	✓
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Peter Foulsham	01253 887606	Peter.foulsham@wyre.gov.uk	24 May 2019

List of appendices

Appendix 1 Public Conveniences Task Group – Final Report

dems/cab/cr/19/2606pf2



**Public Conveniences
Task Group**

Final Report

Chairman:

Councillor Emma Ellison

Task Group Members:

Councillor Lady Dulcie Atkins
Councillor Howard Ballard
Councillor Tom Ingham
Councillor Phil Orme
Councillor Cheryl Raynor

**Overview & Scrutiny Committee
Chairman: Councillor John Ibison**

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Introduction

Wyre has public conveniences at twenty different locations across the borough.

A review of public conveniences that was undertaken in 2005 recommended that the service be externalised, leading to a 15-year contract with Danfo that is due to expire in 2022. As a result of the 2005 review it was agreed to close the public toilets at six locations, although those at Cleveleys bus station, which were initially closed, were re-opened following capital expenditure by the council in 2012.

In anticipation of the end of the contract with Danfo in 2022, which does not include a renewal clause, members agreed to review the current service provision.

Aim of review

The aim of the review, as specified in the scoping document (see Appendix A), was:

- To recommend future fees and charges, consider site locations, rationalisation of sites or alternative sites. Review current service and consider options beyond the current contract.

The review process

The task group held its first meeting with the Street Scene, Parks and Open Spaces Portfolio Holder and the Street Scene Manager.

The group subsequently met with three representatives from Danfo (UK) Limited and carried out a consultation with all Town and Parish Councils, several community groups and other members of the public. A number of relevant documents and reports were considered by the task group.

The final task group meeting, at which the task group's conclusions and draft recommendations were discussed, was attended by the Street Scene, Parks and Open Spaces Portfolio Holder and the Service Director People and Places.

Summary of evidence provided by Councillor Simon Bridge (Street Scene, Parks and Open Spaces Portfolio Holder) and Ruth Hunter (Street Scene Manager)

Wyre has an award-winning public conveniences service that includes twenty units plus two 'Changing Places' facilities (Parkhill Road, Garstang and the Methodist Church, Queensway, Poulton).

A review of public conveniences that was undertaken in 2005 recommended that the service be externalised, leading to a 15-year contract with Danfo (UK) Limited, which is due to expire in 2022. Since 2007 the council has invested approximately £1.5m in public conveniences.

Income from public conveniences has increased year on year. This is not simply as a result of more users; some of the units' locking mechanisms have been updated to reduce the opportunities for loss of income as a result of doors not locking properly after use. Further improvement could be made in the future by using turnstiles, but this would be costly and also not necessarily 100% effective.

Income tables, provided to task group members by Ruth Hunter, gave an illustration of the level of use of each unit (not including Changing Places facilities) and it is clear that some units are very well used, have a high foot fall and bring in reasonable levels of income, whilst other units appear to be less well used. However, when considering the income against the fee, it is clear that even some of the lower income values reflect thousands of users over the course of a year, so their value (financial and social) should not be underestimated.

The 20p fee has been in place for twelve years. Many councils, including Blackpool, have increased their fee to 30p or higher. There have also been issues with radar keys as they are very widely and cheaply available to anyone. It could be argued that everyone, including people with disabilities, should pay the standard fee.

The contract with Danfo will run until 2022, with no explicit provision to extend beyond that date. Danfo have been an excellent partner for the council and, as far as is known, they are keen to continue to work with Wyre beyond 2022, depending on the outcome of any necessary tendering process. Danfo have been reliable and responsive and deliver an impressive service.

Although the provision of public conveniences is not a statutory responsibility, the council is acutely aware of the importance of the facilities in attracting people to shopping areas and visitor attractions. The provision of public conveniences also has an impact on the reputation of the local area and the borough as a whole.

It might be possible for local communities to help support public conveniences, and increased partnership working might be a viable development worthy of consideration. There might also be opportunities for advertising which are currently untapped.

Summary of evidence provided by Danfo (UK) Limited

Three representatives from Danfo (UK) Ltd – Andrew McIllduff (General Manager), Grace McGrath (HR Admin and Quality Manager) and Christine Jefferson (Team Leader) – attended a task group meeting. Andrew McIllduff and Grace McGrath gave a Powerpoint presentation and then responded to comments and questions from councillors.

Danfo have a 15-year contract with Wyre Council, which is due to expire in 2022. The company is well aware of the need to review services and of the budget pressures faced by local authorities. Danfo try to help promote public conveniences as a vital part of the council's business, which is particularly important in visitor locations. Danfo also take the view that their role is much more than simply providing toilet facilities – they seek to work in partnership with local authorities to improve the local environment, including raising the appearance and profile of buildings.

Each unit is cleaned as least once or twice a day as a basic minimum. If there is a cause to make additional visits for any reason (perhaps to carry out a repair, for example) additional cleans are carried out. In addition, extra resources are allocated for busy community events such as Tram Sunday in order to ensure that Danfo have a presence throughout and so maintain a high standard of service.

All Danfo's facilities are single-user rooms which negate many of the social issues that have had the potential to be prevalent previously. Only very occasionally do problems occur with people sleeping in the units in Wyre, for example, but it is accepted that if people are determined enough, they will do so.

In addition to the standard units Wyre has two Changing Places facilities, in Poulton and Garstang respectively, which have recently been awarded Platinum status at the 'Loo of the Year Awards' 2018, all of Wyre's other toilets having been awarded Gold. This is a reflection of the standard of maintenance and cleanliness delivered by Danfo's staff.

Changing Places toilets are essential in facilitating any person with severe disabilities, who also needs a carer with them when they go out. People with disabilities often make decisions about where to go, dependent upon whether a Changing Places facility is available. It would be ideal if other areas of Wyre, and in particular the popular coastal areas of Cleveleys and Fleetwood could provide such a facility. A potential venue in Fleetwood has already been identified, fitting in well with Fleetwood Town Council's plans for the introduction of beach wheel chairs.

A sluice toilet operates in St Annes, benefitting visitors with camper vans, another idea that Wyre could consider in the future.

Coin income has become increasingly important to councils, particularly for those with areas of heavy footfall. A number of other councils charge 30p (e.g. Blackpool) or 40p (e.g. Keswick, Whitby) compared with Wyre's current charge of 20p.

In Keswick the appearance of the toilet building has been improved by local businesses supporting advertising and by using the talents of a local artist. There is also the potential to use toilet units in Wyre for educational posters or displays, Rossall Point being a good example.

The task group questioned Andrew McIllduff about cashless facilities. A limited number of card reader facilities have been introduced in Keswick, Whitby and Pembrokeshire, with some success in the busiest units. It is anticipated that the number of cashless toilets will increase as people carry cash less often.

Danfo would be happy to become involved in projects with other businesses to explore the provision of additional toilets.

The use of radar keys is open to abuse, especially as they are available for purchase very cheaply on the internet. In Sefton the use of radar keys has been withdrawn. Other innovations have been introduced in Keswick, all local residents having a returnable token for free use of toilets. Other areas have introduced coded key pads.

Danfo are keen to extend the contract with Wyre, and are prepared to discuss and consider any new proposals that might be made.

Consultation with Town and Parish Councils and community groups

The task group invited all the borough's Town and Parish Councils and some community groups in Thornton and Cleveleys to comment on the current and possible future provision of public conveniences.

12 responses were received from Town and Parish Councils.

19 comments were posted on the Visit Cleveleys website.

Comments from 3 people were received from the Thornton Action Group.

The responses indicate that the Town and Parish Councils and the representative community groups are broadly happy with the current provision, although a degree of reluctance to an increase in fee was expressed.

There appears to be some guarded support for encouraging public conveniences to be opened to the public in larger stores and other businesses, and there are already some successful examples of this arrangement in the borough.

The responses from the community groups were also valuable but more difficult to quantify as they were relatively unstructured personal comments. There was support for more Changing Places facilities to be provided, mixed views about an increase in charge and numerous comments about the conveniences' cleanliness, both positive and negative.

Comments were also made about (i) the potential for better provision of toilets in areas of heavier footfall, (ii) problems with radar keys and (iii) the need for better signage.

Serious concern was expressed by Cabus Parish Council that two laybys on the A6 (Fowler Hill Layby and Woodfold Lane) were being used as main stopping points by commercial trucks, as evidenced by the dumping of excrement and urine in bottles and bags, which was potentially an environmental health hazard.

A summary of the responses received from Town and Parish Councils at attached at Appendix B.

Conclusions and recommendations

Wyre is well-provided with public conveniences, the number and location being broadly commensurate with need. The toilets are generally clean and well maintained. The contract with Danfo has been very positive since it began in 2007. Danfo have been efficient and responsive; they are not complacent about current performance, always seeking to take steps to improve the service to the public. The company should be commended for that.

The current contract expires in 2022 and does not contain a clause to enable it to be extended.

RECOMMENDATION ONE

That the current number and location of public conveniences in the borough be maintained.

RECOMMENDATION TWO

That, while recognising the excellent performance of Danfo, all options for continuing the provision of public conveniences be explored in good time before the expiry of the current contract in 2022.

The 20p fee has been in place since 2007. Many other local authorities, including local neighbours, have increased their fee and the task group concluded that this would be an appropriate action to take.

RECOMMENDATION THREE

That the fee for using public conveniences be increased from 20p to 30p (fees inclusive of VAT) borough-wide, subject to a review of the cost and process by which the coin mechanisms can be updated.

There is compelling evidence that the use of radar keys for people with disabilities to access public conveniences is not working. Radar keys are widely available at low cost and frequently abused.

It is recognised that we are moving towards an increasingly cashless society, with fewer people routinely carrying cash, and the provision of public conveniences should reflect that. Cashless facilities should begin to be introduced in the busier units, making access to public toilets more straightforward for many people.

RECOMMENDATION FOUR

That the facility to use a radar key be withdrawn with all users being required to pay a fee for use.

RECOMMENDATION FIVE

That options for making cashless payments be explored and introduced gradually.

The borough already has two Changing Places facilities, in Poulton and Garstang respectively. The task group found evidence and strong opinion in support of developing more such facilities. Many people with disabilities decide on where and whether they can visit, depending upon where appropriate facilities are available. The popular Wyre coast in particular, which attracts many visitors, would benefit from the provision of a Changing Places unit.

RECOMMENDATION SIX

That the introduction of additional Changing Places facilities be considered, in Fleetwood to complement the beach wheelchair initiative, and in Cleveleys.

The task group notes that a sluice toilet successfully operates in St Annes, within the neighbouring borough of Fylde, benefitting visitors with camper vans. Members were also aware of the motorhome trial that was undertaken at Central Car Park, Fleetwood, following a Cabinet decision taken on 12 July 2017, and of the subsequent Portfolio Holder decision published on 21 March 2019. This initiative is supported by the task group.

RECOMMENDATION SEVEN

That the task group commends the decision taken by the Neighbourhood Services and Community Safety Portfolio Holder, published on 21 March 2019, to explore the provision of toilet, water and sluicing facilities at the Central Car Park, Fleetwood.

Evidence was given that two laybys on the A6 were frequently being used as stopping points by passing trucks, causing a potential environmental health hazard, there being no toilet facilities available. It is recognised, however, that the land is not owned by Wyre Council, so the council does not have the ability to resolve the issue on its own.

The task group had received comments from Town and Parish Councils and community groups in favour of exploring options for the provision of additional toilet facilities in specific areas of heavier footfall, with particular reference to the new sea defences footway between Café Cove at Cleveleys and Rossall Point.

RECOMMENDATION EIGHT

That the following options for additional toilet facilities be explored:

- 1) In Cabus Ward on the A6, subject to discussions with Lancashire County Council, Cabus Parish Council and other interested parties, and**
- 2) Between Cleveleys (Café Cove) and Rossall Point.**

There are many examples around the country, a number involving Danfo Ltd., where public convenience units have been used to deliver campaigns (e.g. mental health, domestic violence) and provide advertising or creative space, using both internal and external walls. The task group was supportive of adopting this principle in relation to suitable facilities in the borough.

RECOMMENDATION NINE

That options to use wall or similar space at public conveniences for promotions, campaigns, displays and advertising be explored.

Councillors' attendances

There were 4 meetings of the task group.

Name	Meetings attended (maximum 4)
Councillor Lady Atkins	3
Councillor Ballard	3
Councillor Ellison	4
Councillor Ingham	2
Councillor Orme	3
Councillor Raynor	4

Councillor Brian Stephenson was originally listed as a member of the task group (see Scoping Document, Appendix A) but took no part in the review.

List of Appendices

- Appendix A Public Conveniences Task Group – Scoping Document
- Appendix B Consultation with Town and Parish Councils – Summary of responses

Task Group - Scoping Document – Public Conveniences

Review Topic	Public Conveniences		
Chairman	Councillor Emma Ellison		
Group Membership	Councillors Lady Atkins, Howard Ballard (Vice Chairman), Tom Ingham, Phil Orme, Cheryl Raynor and Brian Stephenson		
Officer Support	Peter Foulsham, Scrutiny Officer.		
Purpose of the Review	To review the current service provision, including locations and charges and consider options beyond the current contract term with Danfo.		
Role of Overview and Scrutiny in this Review (mark all that apply)	Holding Executive to account – decisions	<input checked="" type="checkbox"/>	
	Existing budget and policy framework	<input type="checkbox"/>	
	Contribution to policy development	<input checked="" type="checkbox"/>	
	Holding Executive to account – performance	<input checked="" type="checkbox"/>	
	Community champion	<input type="checkbox"/>	
	Statutory duties / compliance with codes of practice	<input type="checkbox"/>	
Aims of Review	To recommend future fees and charges, consider site locations, rationalisation of sites or alternative sites. Review current service and consider options beyond the current contract.		
Methodology	<ul style="list-style-type: none"> Interviewing witnesses at task group meetings. Comparative statistics for costs and use Site visits Comparisons with other local authorities, benchmarking, identifying best practice 		
Scope of Review	<p><u>Within Scope:</u> Current and futures level of provision and site locations Fees and charges Contract provision / alternatives A variety of other issues could be considered, including: (i) advertising potential, (ii) interior lighting, (iii) signage, (iv) use of radar key, (v) provision of Changing Places facilities</p>		

	<u>Outside scope:</u> Alternative use of buildings.
Potential Witnesses	<ul style="list-style-type: none"> • Portfolio Holder • Service Director People and Places • Street Scene Manager • Danfo personnel
Documents to be considered	<p>Current contract Annual review reports Audit Reports Previous O&S reports Procurement / legal options</p>
Risks	
Level of Publicity	Medium
Indicators of a Successful Review	
Intended Outcomes	Summary document of recommendations for future service provision.
Approximate Timeframe	3 months.
Projected Start Date	30 October 2018

Public Conveniences Task Group

**Consultation with Town and Parish Councils -
Summary of responses**

A short questionnaire containing six questions about the provision of public conveniences, as approved by the task group, was sent to each of Wyre's twenty-one Town and Parish Councils (referred to as Parish Councils). Twelve responses were received. A formal 'nil' return was received from Fleetwood Town Council.

Responses were received from:

- Cabus
- Catterall
- Claughton-on-Brock
- Forton
- Garstang
- Inskip-with-Sowerby
- Kirkland
- Myerscough and Bilsborrow
- Nether Wyresdale
- Pilling
- Preesall
- Stalmine-with-Staynall

QUESTION 1

Do you currently have Wyre Council / Danfo public conveniences in your parish?

- Yes 4 (Garstang, Nether Wyresdale, Pilling and Preesall)
- No 8

Comments:

Yes, happy with function and location. Suggested improvements would be to tidy up externally. Would benefit from power washing. Bushes are overgrown and there is algae. The 20p charge should not be reviewed. (Nether Wyresdale).

The public toilets are used and appear to be working well. (Pilling)

The location of both sets of public conveniences is fine, no improvements were identified. The 20p charge was seen as acceptable and the council did not think it needed to be reviewed. (Preesall)

No requests have ever been received by the council for a public convenience, therefore no perceived need. (Stalmine-with-Staynall)

The Town Council is happy with the facility.

QUESTION 2

Does your Town or Parish Council run/own a public toilet?

Yes 0
No 12

QUESTION 3

If you have answered NO to Question 2, is it something that would ever be on your Town or Parish's agenda for consideration?

Yes 0
No 12

Comments:

We would be interested in understanding how to get Wyre Borough Council or Lancaster County Council to provide Public Conveniences within Cabus – particularly in the areas of the 2 laybys on the A6 (Fowler Hill Layby and Woodfold Lane) which are used as main stopping areas by commercial trucks/lorries as evidenced by the wholesale dumping of excrement and urine in bottles and bags – an environmental health hazard. (Cabus).

QUESTION 4

Does your Town or Parish financially support a third party to run or make accessible a public toilet facility?

Yes 0
No 12

QUESTION 5

If the opportunity arose for your Town or Parish council to enter into a joint venture with Wyre /Danfo/another party in order to provide a new or additional facility would you be positive in your response?

Yes 3 (Nether Wyresdale, Pilling and Preesall)
No 9

Comments:

Cabus Parish Council would be open to the receipt of information please. (Cabus)

Councillors feel Catterall PC is too small to take on or work with anyone to supply and maintain toilets. Unless the PC were not involved. (Catterall).

The Parish does not support sufficient visitor numbers to support a facility. (Inskip).

Pilling Village Hall may be interested in offering public toilets on the new field. (Pilling)

The council would not rule out talks particularly if another facility was a possibility, however, the consensus was that the council is happy with the current system. (Preesall).

Budgetary constraints would prohibit any joint venture. No need for a new facility has ever been identified. (Stalmine-with-Staynall).

QUESTION 6

Should consideration be given to approaching larger stores and other businesses and organisations in the community to seek their agreement to make their toilets available to the public? What might be the implications? How might this be approached, if you think it is worth exploring?

Yes	3 (Claughton-on-Brock, Garstang and Nether Wyresdale)
No	7
Unclear	2 (Inskip-with-Sowerby and Stalmine-with-Staynall)

Comments:

We have a very specific, localised, problem in Cabus which centres around the 2 laybys off the A6 (Fowlers Hill Layby and Woodfold Lane) being used by lorries/trucks as resting places. There are no public conveniences on these laybys and the only 'businesses' are the snack vans which service the passing trade in these locations but don't themselves have any toilet facilities. If Wyre were to provide public conveniences in Cabus, would the toilets be closed at night, and would they included facilities for disabled people. (Cabus).

There are no appropriate businesses in the village to offer this facility. (Catterall).

We would support this but recognise that a cautious approach needs to be taken and whilst some businesses may be prepared to provide limited facilities it will probably be predominantly economics that determines their responses. A targeted approach to key traders in areas where there is a distinct real requirement should be defined. Offers of financial support (sharing some of the cost) would also maybe provide some incentive to participate and the public goodwill is another aspect that could be influential. (Claughton-on-Brock).

Within the Parish is Forton Services and this has toilet facilities. There is also an ice cream parlour and Restaurant. The Post Office is within the Church and this also has toilet facilities. (Forton).

This arrangement currently works with Booths (Garstang).

The BP garage already offer public toilets and these were so well used in July when the M6 was closed. (Kirkland).

I think it's highly likely that visitors to the parish come to patronise one of the several attractions. There are toilet facilities at all of them, which leads me to the conclusion that stand-alone public conveniences aren't needed in Myerscough and Bilsborrow. (Mterscough and Bilsborrow).

YES - but WBC need to consider reducing business rates in order to contribute to the provision and its maintenance & cleaning. (Nether Wyresdale).

Councillors commented on how stores abroad charge for the public to use their toilets. If the need was there then businesses could be approached to see if they would be willing to provide access to the public. The toilet facilities in Knott End are adequate, therefore there is no need for an approach to be made at this point in time. (Preesall).

If the council received complaints that toilet facilities are not available the council would speak with the landlord of the local pub to see if they would be prepared to make their toilets available to the public. (Stalmine-with-Staynall).

dems/cab/cr/19/2606pf2 Appendix 1

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Report of:	Meeting	Date
Cllr Lynne Bowen, Leisure, Health and Community Engagement Portfolio and Mark Broadhurst, Service Director Health and Wellbeing	Cabinet	26 June 2019

Exercise Equipment - Garstang Leisure Centre

1. Purpose of report

- 1.1 To agree the purchase of health and fitness equipment and related software for Garstang Leisure Centre.

2. Outcomes

- 2.1 We will maximise opportunities for improving health and wellbeing across our communities.
- 2.2 We will maximise commercial opportunities and improve the return from our assets whether that be buildings or land and deliver efficiencies.
- 2.3 To assist in delivering a reduction in the overall subsidy afforded to the operation of our leisure centres.
- 2.4 We will improve customer experience and satisfaction levels

Recommendations

- 3.1 That the Cabinet agrees to purchase health and fitness equipment and related software for Garstang Leisure Centre to the value of £29,527 excluding VAT and that the scheme is added to the Council's 2019/20 Capital Programme. The investment will be recovered over a four year period via contributions from the YMCA's operational budget at no additional cost to the council.

4. Background

- 4.1 A key action in the Council's business plan is to deliver a programme of work to promote healthy choices and healthier lifestyles to keep people well. As a key facility in rural Wyre, it is important to ensure that Garstang Leisure Centre offers customers a high quality experience with a good standard of health and fitness equipment.
- 4.2 The capital sum will be spent predominantly on new exercise bikes to support the extremely popular Spinning classes at Garstang where users currently experience regular waiting lists as demand exceeds supply. The twenty existing bikes at the leisure centre have been well used and would benefit from being upgraded.

5. Key issues and proposals

- 5.1 It is proposed that following a competitive procurement process, the council will purchase twenty five new Schwinn AC Performance Plus spinning bikes from Core Health and Fitness along with software to create a spinning studio experience. These will replace the existing twenty bikes that are now at the end of their useful life and will help to create a more modern, high quality fitness experience. The additional five exercise bikes will help to meet demand by increasing the number of places open to participants in each class from twenty to twenty five.
- 5.2 It is proposed that the council will purchase the equipment and recover the investment cost, together with a capital financing charge in any years when the subsidy target is not met, from the YMCA over a four year period. The YMCA will meet the annual repayment amount from the agreed operational subsidy at no additional cost. The minimum annual repayment will be £7,381.75 plus VAT.

Financial and legal implications	
Finance	<p>The equipment will cost £29,527 plus VAT. The council will purchase the equipment and recharge the YMCA over a four year period at a minimum annual cost of £7,381.75 (excl VAT). There will be no capital financing payable in any years by the YMCA as long as they meet the subsidy targets agreed with the Head of Finance (s.151 Officer).</p> <p>The capital expenditure will be funded from the Leisure Management Reserve.</p> <p>To incentivise the YMCA to meet the agreed subsidy target each year then should they fail to do so, interest will be charged. An average of four leasing company rates will be applied with the total charge levied in a full year being £10,934.94 (£7,381.75 + £3,553.19 interest).</p>

	<p>Whilst the annual costs payable by the YMCA, if interest is applied, mirror those offered by equipment leasing providers, this arrangement ensures that the council is not incurring capital financing charges unnecessarily and incentivises the YMCA to continue to drive the subsidy down. In years when no interest is applied, the YMCA is benefiting from 0% financing but has to meet the agreed subsidy which is expected to reduce year on year.</p> <p>Any interest payable will fall outside of the normal contractual arrangement whereby the surplus or deficit is shared on a 50/50 basis and instead will be met wholly by the YMCA.</p>
Legal	<p>On termination of the leisure agreement, the equipment will be owned by the Council.</p> <p>A contract variation will be entered into to reflect the rates agreed in this report and that any interest that becomes payable will fall outside of the normal contractual arrangement whereby the surplus or deficit is shared on a 50/50 basis. It will instead be wholly the responsibility of the YMCA to fund.</p>

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	X
equality and diversity	X
sustainability	X
health and safety	X

risks/implications	✓ / x
asset management	X
climate change	X
ICT	X
data protection	X

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed

and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

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List of background papers:		
name of document	date	where available for inspection
none		

List of appendices

None

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Report of:	Meeting	Date
Councillor Alan Vincent, Resources Portfolio Holder and Mark Billington, Service Director People and Places	Cabinet	26 June 2019

Refuse Collection Vehicle Procurement Update

1. Purpose of report

- 1.1 To update Members on the procurement exercise undertaken by Veolia for the new Waste and Recycling fleet and to authorise the capital budget spend.

2. Outcomes

- 2.1 That high quality, value for money and sustainable waste management services are in place for April 2020 and beyond.
- 2.2 That the service delivery continues to meet legislative requirements.

3. Recommendation

- 3.1 That Members approve the overall capital expenditure of £2,496,795 to fund the upfront contract payment for purchase of the new refuse collection vehicle (RCV) fleet, funded from the Vehicle Replacement and Street Cleansing Maintenance Reserve and that this be reflected on the 2019/20 Capital Programme.

4. Background

- 4.1 On 11 July 2018, the Street Scene, Parks and Open Spaces Portfolio Holder submitted a Cabinet report outlining the options for managing the Waste and Recycling Collection Service beyond March 2020. The report recommended a number of service changes, associated capital expenditure for upfront contract payments and a decision to extend the contractual partnership with Veolia for a second term from 2020 to 2028.

4.2 Cabinet approved the provision of an upfront contract payment from capital funding to Veolia to procure the new RCV fleet. At that stage the fleet costs were estimated to be in the region of £1,915,000. The Vehicle Replacement and Street Cleansing Maintenance Reserve had already been increased utilising underspends at the end of 2017/18 in order to fund the additional expenditure.

5. Key issues and proposals

5.1 Veolia have completed their European fleet procurement exercise and additional modelling has been undertaken due to projected housing growth and the reduction in local available fleet resource. It is now recommended to purchase 17 vehicles rather than the 15 operated within the current service and this is reflected along with increased costs than that initially estimated in early 2018, in the table below.

Configuration A	Configuration B
£2,565,633	£2,496,795

5.2 At the initial extension phase Veolia provided costs for a different configuration of vehicles. Veolia have since completed their annual procurement exercise for 2019 and the core supplier of that option has been removed from their framework as a result of reliability and significant maintenance concerns. Whilst it is beneficial to the council that these concerns have been identified prior to the commencement of the new contract term and before we have committed to the purchase of the new fleet, the increased overall procurement cost needs to be factored into the capital programme.

5.3 Veolia as a company have been long-term customers of the suppliers of both Configuration A and B. They are one of the largest procurers of RCVs in the UK and have given assurances that they can provide the experience, knowledge, technical and service satisfaction to highest of standards and meet the agreed procurement times. Both have service personnel based in the North West which would enable fast response times should any vehicle issues arise.

5.4 The lower maintenance, excellent reliability, extended warranties and local personnel are essential. The refuse collection service is based on transport and without reliable collection vehicles the service could fail, damaging the council's and Veolia's reputation.

5.5 The council's Transport Officer and Financial Services Team have verified the quotes direct with the suppliers.

5.6 The standard RCVs would be equipped with electric bin lifts and two of the non-standard RCVs would be hybrid vehicles. This will improve fuel efficiency and improve the overall environmental impact of the fleet. The change in specification demonstrates the council's commitment to

supporting innovations in new vehicle technology and achieving a cleaner, greener Wyre.

- 5.7 A further £585,000 will be added to the Vehicle Replacement and Street Cleansing Maintenance Reserve following underspends achieved as part of the 2018/19 outturn (subject to confirmation at Audit Committee on 23 July 2019). The increased costs of the RCVs will be met from this top-up to the reserve.
- 5.8 Borrowing internally negates the need for external borrowing saving on current PWLB finance costs of 2% or £400,000 over the eight year life of the contract. If Veolia were to fund the purchase of the vehicles a further Return on Capital percentage would apply to the expenditure in addition to any other operating and overhead costs and we estimate this to be a cost of £80,000 over the life of the contract. The total saving is therefore forecast to be £480,000. This saving is possible owing to the achievement of efficiencies across the council through managing our resources prudently to be able to allocate underspends to upgrade our fleet and maintain high levels of service without the need to borrow. By purchasing the vehicles the council will benefit from any residual value proceeds in their entirety. This figure can't be quantified at this point in time but any proceeds will be used to top up the vehicle replacement reserve in 8 years' time.
- 5.9 The updated build and lead in time quoted is 26 weeks and consequently the decision to procure cannot be delayed without impacting negatively on service delivery. The fleet needs to be with Veolia by 1 April 2020 to enable the planned service changes to go ahead.
- 5.10 Based on the above criteria and costs it is recommended that the upfront capital funding is provided to Veolia through the contract payment mechanism to procure vehicles from Configuration B.
- 5.11 Suppliers in configuration B have committed to freezing these prices for delivery in 2020 providing an order is placed before the end of July.

Financial and legal implications	
Finance	The Vehicle Replacement and Street Cleansing Maintenance Reserve currently includes £1,915,000 for the purchase of RCVs in 2019/20 or later meaning the council can secure the best value for money. A further £585,000 has been identified through 2018/19 year-end underspends to fund the additional expenditure requirement following the procurement exercise. This top-up to the Vehicle Replacement and Street Cleansing Maintenance Reserve will be reflected following the Audit Committee on 23 July 2019.

	Borrowing internally to fund the upfront purchase price negates the need to externally borrow in order to fund the fleet thus saving financing costs.
Legal	Veolia have undertaken a European fleet procurement exercise in accordance with their Procurement Guidelines.

Other risks/implications: checklist

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risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	✓
health and safety	✓

risks/implications	✓ / x
asset management	x
climate change	✓
ICT	x
data protection	x

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List of background papers:		
name of document	date	where available for inspection
None		

List of appendices

None

dems/cab/cr/19/2606rh4